

**Correspondence Address:**

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Role Description: Chair of the Trustee Board of Gilgal (woman candidates only)

Gilgal is an independent refuge for female victims of domestic abuse and their young children. Based in Birmingham it offers a safe sanctuary and individually tailored development programmes to help women and families overcome the trauma of domestic abuse and start the journey to independence and happiness.

We are 30 years old and have big plans for growth. We need a female dynamic experienced leader who can strengthen the board and support the CEO to achieve the organisations vision.

This is a unique opportunity to make a difference for some of the most vulnerable people in our city.

See below for the detailed role description. For an informal conversation about the role and the challenges and opportunities please contact Rob Legge at rob@robleggeconsulting.co.uk

Title: Chair of the Trustee Board

Location: West Midlands (Charity based in North Birmingham)

Commitment: Part-time, including regular meetings and occasional events

Remuneration: Voluntary (expenses reimbursed)

Reports to: Board of Trustees

Role Purpose:

The Chair of the Trustee Board provides leadership to the board, ensuring it operates effectively and adheres to its legal and regulatory obligations. The Chair facilitates board meetings, fosters a collaborative environment, and acts as an ambassador for the organization.

Key Responsibilities:**1. Leadership and Governance:**

Registered address: 196-198 Edward Road, Birmingham, B12 9LX, Charity Number: 1102803.

Registered Company Number: 04790742.

Registered Office: 196-198 Edward Road, Birmingham B12 9LX

- Provide strategic leadership to the board, ensuring trustees fulfil their duties and responsibilities for the effective governance of the organization.
 - Ensure the board operates within its charitable objectives and complies with its governing documents, charity law, and other relevant legislation/regulations.
 - Lead the development and implementation of the organization's strategy.
- 2. Board Management:**
- Chair board meetings, ensuring they are conducted efficiently and effectively, with clear decision-making processes.
 - Ensure trustees are fully engaged and that decisions are taken in the best, long-term interests of the organization.
 - Facilitate the board's work in a manner that respects the opinions of all trustees and promotes productive debate and decision-making.
- 3. Relationship with the Chief Executive and Senior Management:**
- Develop and maintain a strong, collaborative relationship with the Chief Executive, acting as a sounding board and providing support and advice.
 - Ensure the board acts as a critical friend to the Chief Executive, providing constructive challenge and support.
- 4. External Relations:**
- Act as an ambassador for the organization, promoting its work and enhancing its public profile.
 - Represent the organization at external functions, meetings, and events as appropriate.
 - Use network to aid fundraising
- 5. Performance and Development:**
- Oversee the performance of the board, ensuring trustees receive appropriate induction, training, and development.
 - Conduct annual performance reviews of trustees and the board as a whole.
 - Ensure the board regularly reviews its structure, composition, and working practices.
- 6. Succession Planning:**
- Lead the process for board appointments, ensuring appropriate succession planning and trustee recruitment.
- 7. Compliance and Risk Management:**
- Ensure the board identifies and manages risks effectively.
 - Ensure compliance with all statutory and regulatory requirements.

Person Specification:

- **Experience and Knowledge:**
 - Proven experience in a leadership role, preferably within a charitable or non-profit organization.
 - Strong understanding of charity governance and the role of a trustee board.

- **Skills and Abilities:**
 - Excellent chairing skills, able to manage meetings effectively and facilitate inclusive decision-making.
 - Strong interpersonal and communication skills, with the ability to build relationships with diverse stakeholders.
 - Strategic thinker with the ability to oversee the development and implementation of long-term plans.
- **Personal Attributes:**
 - Committed to the organization's mission, values, and objectives.
 - High level of integrity and accountability.
 - Ability to inspire confidence and trust among stakeholders.

Application Process:

Interested candidates are invited to submit a CV and a one page covering memo outlining their suitability for the role to Rob Legge via email rob@robleggeconsulting.co.uk

For an informal discussion about the role, please contact Rob Legge via email rob@robleggeconsulting.co.uk who will arrange a Teams or phone call.